



ARC CLASSIFIED PROFESSIONALS NEWSLETTER

Term: Fall | Issue 15 | Date: October 2019 | Promoting professional development and staff recognition.

CLASSIFIED SENATE

- Olga Prizhbilov**, *President*
- BonnyJean Bowman**, *Vice President*
- Carissa Thomas**, *Secretary*
- Lynn Grimstad**, *Treasurer*
- Lakia DeCosta**, *Communications Officer*
- Regena Tiner**, *Past President*
- Matthew Cone**, *Senator (Operations)*
- Kristin Farlow**, *Senator (Student Services)*
- Liz Geisser**, *Senator (Outreach)*
- Liz Johnson**, *Senator (Operations/Blue Collar)*
- Rosa Lane**, *Senator (Student Services)*
- Nicole Moise**, *Senator (Instruction)*
- Viorica Petcan**, *Senator (Instruction)*
- Jessica Pressley**, *Senator (Student Services)*
- Cesar Reyes**, *Senator (Student Services)*
- Crystal Ridgel**, *Senator (Instruction)*
- Beth Talbott**, *Senator (Student Services)*
- Vlad Tsoy**, *Senator (Instruction)*
- Corey Winfield**, *Senator (At Large)*

Please note the areas your senators represent in (parenthesis).

SPOTLIGHT

The Classified Senate is spotlighting our ARC Classified Professionals every month. **WE** want to get to know **ALL** Classified Professionals and understand the work they do for our campus. So let's get to know this months **SPOTLIGHT!**



Name: Tanya Nikolayev
Title: Instructional Assistant II
Department: Instruction Office

How do you serve the campus community?

Tanya serves the campus community by her scheduling skills. She makes sure that our classes are scheduled correctly.

What specialties did you bring to your job?

Tanya specializes in an electronic filing system.

What would you like others to know about your job?

A lot of math and counting.

If we handed you a magic wand – and you could change ONE thing on your campus, what would it be? *To make PeopleSoft better, so that everything we need to look up related to scheduling be available in order to check Crystal Reports the same day for errors.*

What would you like others to know about you? *I have several crafty hobbies like card making and cross stitching.*



DID YOU RSVP?

What: Winter Luncheon
When: December 20th
Time: 11:30am - 1:30pm



Winter Break
12/24/19 - 1/1/20
CAMPUS CLOSED



Convocation

Friday, January 17th

Professional Development Day

Tuesday, April 7th

8:00am - 4:30pm

No More Missed Meetings

Interested in coming to the Classified Senate meetings but too busy to leave your desk.

No worries! Watch us live using **zoom**

Look out for the link in the Classified Senate Agenda or other reminder emails.



KEY DATES

Classified Senate Meetings

Location: Student Center Boardroom

Time: 11:30am - 1:00pm

Dates:

- Wed 12/11
- Wed 1/8
- Wed 2/12
- Wed 3/11
- Wed 4/8
- Wed 5/13
- Wed 6/10

Board of Trustees Meetings

Location: District Office Boardroom

Time: 5:30 pm

Dates:

- Wed 12/18

STAFF RECOGNITION

Congratulations to **ALL** our new hires and anyone who was promoted. We will update you on everyone's name in the next edition of the newsletter.



Reminder!

Don't miss out on job opportunities! New jobs are **always** posted on the district website. **Mark your calendars** to check the website every week if your looking for a promotion.

ARC Classified Cookbook

As we fall into winter we often look forward to our favorite comfort foods that remind us of family and gatherings that bring fond memories. The Classified Senate would like to encourage you to **submit** your **favorite recipe** using the link below to be published in a **free** cookbook to share with our ARC family.



ARC Classified
Cookbook

FALL into **WINTER**

To submit your recipe:

Click the link <http://www.bakespace.com/recipes/groupsubmit/1082688562/>

Read each tab and **add** as much information as you like to each section

When you've finished each section, click **Save Recipe** (*Your recipe will automatically be saved to the cookbook*)

You will be **notified** by **email** once the cookbook is published

Ok to submit more than one recipe? Yes, simply click on the link again and submit away.

Deadline: Thursday, December 12, 2019

Helpful Tips:

You can type your recipe into a word doc and cut/paste your recipe into the online form.

In the "Categories" section you can select an array of different options... so check this feature out when creating your recipe (*e.g. gluten-free, low carb, vegetarian, etc.*)

What if I want to post a recipe I didn't create?

In general, if you alter another person's recipe by adding your own information, it should be okay to post. However; if you've done a direct copy-and-paste with no alteration, you should ask the original author for permission before reposting their recipe. Also keep in mind that while many recipe sites and food bloggers appreciate attribution and a link to their original content, don't assume that simply adding a link is a substitute for getting their permission. It's always best to ask first. While a simple list of ingredients can't be copyrighted, recipe directions, descriptions and photos are considered intellectual property, so reposting such information without permission may constitute a copyright violation. Please see our [Copyright Policy](#) for more info.